17 March 1981

Excerpts from Staff Notes 13 March 1981

1. The DDA had 13 security violations for the month of January of which ODP had two.

2. The DCI has established the position of Director, DCI/DDCI Executive Staff. This position will be held by Robert Gates who used to be an assistant to the former DCI.

3. The procurement freeze is off as of last week. The travel ceiling will be raised but the implementation of the change in the ceiling has not been announced yet.

4. Members of ODP met with members of OC in the continuing OC/ODP planning sessions. We agreed to continue work on the Message Handling Facility (MHF) to replace the Cable Dissemination System (CDS).

STAT

5. Messrs. Johnson [   ] met with Mr. Sherman of OF on 10 March. The main topic of discussion was the new payroll system. On 16 March two people from OF/Payroll will begin working with members of C Division to determine requirements and design for the new system. [   ] from A Div. will head the development team.

STAT

6. ODP has four slots to attend the IDC Spring Conference on office automation to be held 12 - 18 April in Boca Raton, Florida.

7. Mr. Johnson asked all ODP Division and Staff chiefs to inform all employees to make sure that external training requests are approved and returned from OTE before registering.

8. There are 228 FEGLI forms still outstanding. The deadline for returning the forms to Admin Staff was 10 March so please return them ASAP.

9. The PMCD Benchmark Committee will meet on 17 March at 1300 in Ames Bldg.

10. Admiral Inman will be taking walking tours through all the Agency buildings within the next two weeks. He is scheduled to walk through the computer centers and the D/ODP's office.

STAT

11. [   ] received a Letter of Appreciation from the D/OT&E for the support that was provided in keeping the Delta Data 7265T microprocessors operating during the running of the Information Science for Financial Management Course held 25 Jan. - 18 Feb. 1981.

12. Attached are excerpts from ODP Division and Staff reports and a copy of our weekly report to the DDA.
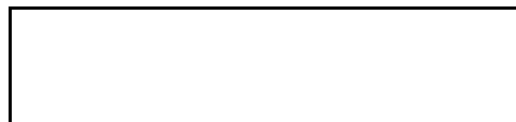
STAT

Atts: a/s

ODP 81-319
12 March 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
                         Director of Data Processing

SUBJECT: ODP Report for Week Ending 11 March 1981

Xerox Capabilities Briefing

A capabilities briefing is scheduled to be presented by the
Xerox Corporation on 27 March 1981 from 1300-1600 hrs. in room
1E78, Headquarters. The briefing will focus on aspects of the
ETHERNET system which includes electronic mail, word and data
processing, and communications.   STAT

Support to Office of Finance

System testing was begun this week, 10-13 March, for the
following payroll work orders: CDB05/81-New FEGLI Changes;
CDB64/80-Paying Part-time and Intermittent Employees at Overseas
Installations; CDB01/80-New Overseas Incentive Pay; CDB58/80-
Establishing New SOC 7 for Full Time Equivalency (FTE); and
CDB09/81   into a   STAT
Single Schedule (effective 22 Feb. 81). The effective date for
putting all but the last of these work orders into production is
STAT   5 April 1981.

Support to NFAC

ADSTUDY (Production Management Information System) We began
the requirements gathering for an NFAC-wide system to monitor
production activities. We met with the NFAC front office
personnel and made plans to meet with component personnel over
the next couple of weeks.   STAT

New VM Computer Being Tested

Testing of VM time sharing software in the IBM 3033 multi-
processor environment began on 9 March. Production use of the
3033 MP by regular customers is scheduled to start on Friday
STAT   evening, 20 March.
                                                          STAT

Bruce T. Johnson

12 March 1981

Excerpts of ODP Div/Staff Report for Week of
5 - 10 March 1981

Management

Outstanding Advances. As of 11 March, 31 advances remain outstanding, none of which are delinquent. [   ]   STAT

Applications

MPS (Message Processing System) A reliability test was successfully performed last week between CDS, DATEX, and the skeleton MPS. The test sent 160 messages from MPS to CDS via DATEX that were subsequently echoed back to MPS by CDS.

STAT [   ]

STAT   Personnel: [   ] joined A Division effective 9 March.
He can be reached at 2D42 [   ]   STAT

Processing

PCB met with OSWR representatives to discuss three applications for which PCB will assume production responsibility. A Memorandum of Understanding was presented to OSWR. If the memo is agreed to, we will begin production processing by the end of March.

AMPS. A memorandum is being prepared for OC/DND explaining the problems that caused the loss of 800 cables in February.

STAT [   ]

On 6 March the entire Data Conversion Branch met in Rosslyn for an informal Branch meeting. This was the first time that this had ever been done and was the result of a suggestion made at the PD conference this past February. The meeting was held so as not to drastically affect production processing. The results were very positive and this type of meeting will be held quarterly.

The IBM 6670 has suffered multiple outages this week due to continuous paper jams. Major repairs by IBM appear to have corrected the jamming problem.

Xerox 9700 customers have been experiencing problems with poor quality output. Xerox maintenance personnel have replaced the Photo Receptor on two occasions. [   ]   STAT

VM. Some progress has been made in locating the system overhead problem, but heavy user loads this past week resulted in degraded response. Note: On 6 March, 352 users were logged on, a new all-time high.

Special Projects

SAFE. On 5 March a meeting was held with [   ] STAT
of the Special Security Center, OS, to discuss Sensitive
Compartmented Information procedural matters. Consolidated SAFE
Project Office attendees included representatives from the
Requirements and Project Planning and Control Divisions and CSPO
STAT secretaries. [   ] ODP Records Management Officer, also
attended. The meeting addressed two subjects: 1) administrative
matters concerning preparation of SCI materials being sent to a
TRW subcontractor, and 2) questions of SAFE system design con-
cerning the handling of codeword and need-to-know dissemination
restrictions. Further meetings are to be held on the system
STAT design questions. [   ]